

Job Readiness Work Ethic Score Chart

Check the statements under each column which by observations or review of records you believe to be typical and true.

	*SAFETY	TRUST	TIMELINESS	WORK HABITS	INTERPERSONAL	CITIZENSHIP
4	<input type="checkbox"/> Looks out for safety of self and others <input type="checkbox"/> Non-violent <input type="checkbox"/> Not an issue <p style="text-align: right;">4 <input type="checkbox"/></p>	<input type="checkbox"/> Trustworthy <input type="checkbox"/> Honest <input type="checkbox"/> Reliable <input type="checkbox"/> Trusts others & self <input type="checkbox"/> Not an issue <p style="text-align: right;">4 <input type="checkbox"/></p>	<input type="checkbox"/> Completes tasks and meets deadlines <input type="checkbox"/> Not an issue <p style="text-align: right;">4 <input type="checkbox"/></p>	<input type="checkbox"/> Diligent, goes beyond the minimum <input type="checkbox"/> Organized <input type="checkbox"/> Takes pride in a job well done <input type="checkbox"/> Looks for things to do <input type="checkbox"/> Not an issue <p style="text-align: right;">4 <input type="checkbox"/></p>	<input type="checkbox"/> Respectful of self and others <input type="checkbox"/> Civil of temperament <input type="checkbox"/> Polite manners <input type="checkbox"/> Good hygiene <input type="checkbox"/> Not an issue <p style="text-align: right;">4 <input type="checkbox"/></p>	<input type="checkbox"/> Follows rules <input type="checkbox"/> Obeys laws <input type="checkbox"/> Cooperative <input type="checkbox"/> Not an issue <p style="text-align: right;">4 <input type="checkbox"/></p>
3	<input type="checkbox"/> Usually able to stay safe and to keep others safe without supervision or monitoring <input type="checkbox"/> Need few reminders and heeds those given <input type="checkbox"/> Does not need to be warned <input type="checkbox"/> Careful in use and storage of tools & equipment <input type="checkbox"/> Safe driver <input type="checkbox"/> Has a record of event-free work w/o accidents or injury to self or others <p style="text-align: right;">3 <input type="checkbox"/></p>	<input type="checkbox"/> Usually trustworthy without monitored <input type="checkbox"/> Trusting of self and of others <p style="text-align: right;">3 <input type="checkbox"/></p>	<input type="checkbox"/> Usually completes task and meets deadlines without monitored <p style="text-align: right;">3 <input type="checkbox"/></p>	<input type="checkbox"/> Usually shows job ready work habits: <ul style="list-style-type: none"> • Goes beyond minimum • Gaining pride in work • Good attitude without supervision <p style="text-align: right;">3 <input type="checkbox"/></p>	<input type="checkbox"/> Usually displays <ul style="list-style-type: none"> • Respect • Civility • Manners • Hygiene Without supervision <p style="text-align: right;">3 <input type="checkbox"/></p>	<input type="checkbox"/> Usually displays gains <ul style="list-style-type: none"> • Respect • Civility • Following rules • Level of cooperation with peers and with staff without supervision <p style="text-align: right;">3 <input type="checkbox"/></p>
2	<input type="checkbox"/> Heeding warnings <input type="checkbox"/> Improving <input type="checkbox"/> Usually safe with supervision <input type="checkbox"/> Usually takes care in use of tools, equipment & vehicles <input type="checkbox"/> Correctly stores items <p style="text-align: right;">2 <input type="checkbox"/></p>	<input type="checkbox"/> Heeding warnings <input type="checkbox"/> Improving <input type="checkbox"/> Usually can be trusted with supervision or monitoring <p style="text-align: right;">2 <input type="checkbox"/></p>	<input type="checkbox"/> Heeding warnings <input type="checkbox"/> Improving <input type="checkbox"/> Usually completes tasks and meets deadlines with supervision and monitoring <p style="text-align: right;">2 <input type="checkbox"/></p>	<input type="checkbox"/> Heeding warnings <input type="checkbox"/> Improving <ul style="list-style-type: none"> • Work habits • Attitude with supervision <p style="text-align: right;">2 <input type="checkbox"/></p>	<input type="checkbox"/> Heeding warnings <input type="checkbox"/> Improving <ul style="list-style-type: none"> • Respect • Civility • Manners • Hygiene With supervision <p style="text-align: right;">2 <input type="checkbox"/></p>	<input type="checkbox"/> Heeding warnings <input type="checkbox"/> Improving <ul style="list-style-type: none"> • Following rules • Cooperation with peers and with staff With supervision and monitoring <p style="text-align: right;">2 <input type="checkbox"/></p>
1	<input type="checkbox"/> Warned about issues from Level 0 <input type="checkbox"/> Under supervision <input type="checkbox"/> Making Safety corrections <input type="checkbox"/> Sometimes has been unsafe and still has problems w/heeding reminders & warnings <input type="checkbox"/> Careless in use of tools, equipment/vehicles <input type="checkbox"/> Fails to store items <p style="text-align: right;">1 <input type="checkbox"/></p>	<input type="checkbox"/> Warned about issues from Level 0 <input type="checkbox"/> Under supervision <input type="checkbox"/> Making corrections <ul style="list-style-type: none"> • Trust of self • Trust of others <p style="text-align: right;">1 <input type="checkbox"/></p>	<input type="checkbox"/> Warned about issues from Level 0 <input type="checkbox"/> Under supervision <input type="checkbox"/> Making corrections <ul style="list-style-type: none"> • Tasks compliance of deadlines <p style="text-align: right;">1 <input type="checkbox"/></p>	<input type="checkbox"/> Warned about issues from Level 0 <input type="checkbox"/> Under supervision <input type="checkbox"/> Making corrections <ul style="list-style-type: none"> • Work habits • Attitude <p style="text-align: right;">1 <input type="checkbox"/></p>	<input type="checkbox"/> Warned about issues from Level 0 <input type="checkbox"/> Under supervision <input type="checkbox"/> Making corrections <ul style="list-style-type: none"> • Respect • Civility • Manners • Hygiene <p style="text-align: right;">1 <input type="checkbox"/></p>	<input type="checkbox"/> Warned about issues from Level 0 <input type="checkbox"/> Under supervision <input type="checkbox"/> Making corrections <ul style="list-style-type: none"> • Following rules • Cooperation with peers and with staff <p style="text-align: right;">1 <input type="checkbox"/></p>
0	<input type="checkbox"/> Ignores warnings <input type="checkbox"/> Unsafe - self <input type="checkbox"/> Unsafe - others <input type="checkbox"/> Takes risks <input type="checkbox"/> Misuses machines or tools <input type="checkbox"/> Violent <p style="text-align: right;">0 <input type="checkbox"/></p>	<input type="checkbox"/> Ignores warnings <input type="checkbox"/> Untrustworthy <input type="checkbox"/> Lies, cheats, steals <input type="checkbox"/> Dishonest <input type="checkbox"/> Irresponsible <input type="checkbox"/> Unreliable to self and/or others <p style="text-align: right;">0 <input type="checkbox"/></p>	<input type="checkbox"/> Ignores warnings <input type="checkbox"/> Does not meet deadlines <input type="checkbox"/> Ignores or abuses deadlines <input type="checkbox"/> Does not turn in homework <input type="checkbox"/> Unreliable on task completion <p style="text-align: right;">0 <input type="checkbox"/></p>	<input type="checkbox"/> Ignores warnings <input type="checkbox"/> Not job ready <input type="checkbox"/> Indolent <input type="checkbox"/> "Good enough is good enough" <input type="checkbox"/> No pride in work <input type="checkbox"/> Thinks minimum is maximum <p style="text-align: right;">0 <input type="checkbox"/></p>	<input type="checkbox"/> Ignores warnings <input type="checkbox"/> Disrespectful of self and others <input type="checkbox"/> Lacks civility-rude <input type="checkbox"/> Instigates <input type="checkbox"/> Creates bad feelings <input type="checkbox"/> Uses slurs <input type="checkbox"/> Gossips <p style="text-align: right;">0 <input type="checkbox"/></p>	<input type="checkbox"/> Ignores warnings <input type="checkbox"/> Breaks rules/laws <input type="checkbox"/> Self-centered <input type="checkbox"/> Uncooperative <input type="checkbox"/> Cannot be directed or told No, Stop or Wait <p style="text-align: right;">0 <input type="checkbox"/></p>
Subtotal						
					Total of All Columns	

*The Safety category is optional for general education courses.