

# Printing your Student Schedule in EagleOnline

## In Google Chrome:

1. Click on the "Student Info" tab.
2. Click on the "My Schedule" link in the left column.
3. Click on the "Printer Icon" at the top right corner of the screen.
4. Choose Landscape in the layout option and select print.

## In Internet Explorer:

1. Click on the "Student Info" tab.
2. Click on the "My Schedule" link in the left column.
3. Click on "File" and then click on "Print Preview".
4. Make sure the Landscape button is selected.
5. In the "Shrink to Fit" dropdown select a percentage that allows the entire schedule to be shown on the preview page.
6. Click on the "Print" button.

The screenshot shows the EagleOnline interface for a student named Joe Robert Student Ph.D. The top navigation bar includes tabs for Home, AJA@STC, Admissions, Paying for College, Campus Life, Student Info (circled), Alumni, and My Pages. The left sidebar contains a 'Student Info' section with links to Student Information, College Catalogs, My Schedule (circled), and Student Calendar. The main content area shows the 'Student Information' section with various links and a 'My Schedule' section that is currently empty, displaying 'No Courses to display.' A printer icon is visible in the top right corner of the page.

The screenshot shows the 'My Schedule - Schedule Details' page for Joe Robert Student Ph.D. The top navigation bar is the same as the previous screenshot, but the 'Student Info' tab is now selected. The left sidebar is also the same. The main content area shows the 'My Schedule - Schedule Details' section with a 'Course Schedule for Joe Robert Student Ph.D.' section. Below this, there is a 'Term Data is only available for current or pre-registered courses.' section. A 'Choose a Term and Program' section allows the user to select a term (SP 2014) and a program (All Programs). Below this, there is a table of courses for the selected term and program.

Course	Title	Credits	Grading Type	Faculty	Meets	Dates	Room
SEM 900-60	Web Tools Orientation	0.00	NO	Lloyd, Don	00:00-00:00AM	12/01/2013 - 05/08/2014	ONLN / ONLN /

For additional help, visit the State Tech Help Desk in ITC Room 225 or call (573) 897-5200 or email [helpdesk@statetechmo.edu](mailto:helpdesk@statetechmo.edu).